



123 TEST COMPANY
155 BROOKDALE DRIVE
SPRINGFIELD, MA 01104
Phone: (800) 332-9479
Fax: (800) 345-3392

CONFIDENTIAL BACKGROUND SCREENING REPORT

Report For:

ABC COMPANY
1 MAIN STREET
ANYTOWN, MA 00000
Phone: (800) 813-4381

Report#: 7699
Report Date: 10/26/2005
Investigator: DUNN, CRYSTAL

APPLICANT INFORMATION

SAMPLE, SUZANNE

123 MAIN ST
BRISTOL, CT 06010

SSN: XXX-XX-1111
DOB: 06/06/1965

SOCIAL SECURITY VALIDATION

Social Report:

PAGE 1 DATE 10-06-2005 TIME 6:04:42

SUZANNE A SAMPLE SS: 111-11-1111
123 MAIN STREET DOB: 06/06/1965
BRISTOL, CT 06010 SP: JOSEPH
RPTD: 10-99 TO 8-05 19X

155 BROOKDALE DRIVE
DAYTONA BEACH, FL 32114
RPTD: 12-93 TO 10-99

SUZIE SAMPLE, SUSAN SAMPLE

END -- SOCIAL SEARCH

CRIMINAL RECORDS CHECK

Jurisdiction: STATEWIDE
State: CONNECTICUT
Type of Search: FELONY & MISDEMEANOR
Identifiers: NAME AND DATE OF BIRTH MATCH FOUND

Case/Docket No.: 0023CR12345
Defendant Name: SUZIE SAMPLE
Defendant Date Of Birth: 06/06/1965
Offense: CRIMINAL TRESPASS - 1ST DEGREE
Date of Offense: 10/26/1998
Type of Offense: MISDEMEANOR
Place of Offense: MERIDEN
Disposition of Case: GUILTY
Sentence: 1 YR JAIL TIME. 1 YR SUSPENDED SENTENCE WITH 2 YRS PROBATION.
Sentence Date: 01/10/1999

This Background report is based on information provided by sources SIR deems reliable. SIR will use its best efforts to provide reports containing accurate and reliable information but cannot guarantee the accuracy of the information contained herein. In no event shall SIR be liable for any claims arising from the use of the information contained in this report. This report should be held in strict confidence.

Case/Docket No.:	98765
Defendant Name:	SUZANNE A SAMPLE
Defendant Date Of Birth:	06/06/1965
Offense:	SALE OF A CONTROLLED SUBSTANCE
Date of Offense:	06/04/1997
Type of Offense:	FELONY
Place of Offense:	BRIDGEPORT
Disposition of Case:	GUILTY
Sentence:	3 YRS JAIL TIME. 9 MONTHS SUSPENDED SENTENCE. 3 YRS PROBATION.
Sentence Date:	12/20/1997
Offense:	FAILURE TO APPEAR - 2ND DEGREE
Date of Offense:	11/26/1999
Type of Offense:	MISDEMEANOR
Place of Offense:	NEW HAVEN
Disposition of Case:	GUILTY
Sentence:	11 MONTHS JAIL TIME CONCURRENT WITH OTHER CASES.
Sentence Date:	07/24/2000

NATIONWIDE FEDERAL CRIMINAL RECORDS CHECK

Jurisdiction:	NATIONWIDE
Type of Search:	FEDERAL
Identifiers:	NO RECORD FOUND

NATIONAL CRIME NET

Jurisdiction:	NATIONWIDE
Identifiers:	NAME MATCH FOUND

Case/Docket No.:	987654
Defendant Name:	SUSAN SAMPLE
Offense:	POSSESSION OF AN ILLEGAL SUBSTANCE
Date of Offense:	06/15/1999
Place of Offense:	DAYTONA BEACH
Disposition of Case:	NOLLE

SEX OFFENDER REGISTRY SEARCH

Jurisdiction:	NATIONWIDE
Type of Search:	SEX OFFENDER REGISTRY
Identifiers:	NO RECORD FOUND

PATRIOT ACT SEARCH

Name provided was checked against 21 databases, no match found.

DRUG TEST

Date Specimen Analyzed:	10/14/2005
--------------------------------	------------

Medical Review Officer

This Background report is based on information provided by sources SIR deems reliable. SIR will use its best efforts to provide reports containing accurate and reliable information but cannot guarantee the accuracy of the information contained herein. In no event shall SIR be liable for any claims arising from the use of the information contained in this report. This report should be held in strict confidence.

Name: DR JOAN DOE, MD, MRO

Specimen Analyzed for
10 Panel: NEGATIVE

EDUCATION VERIFICATION

Type of School: HIGH SCHOOL
School Name: MERIDEN HIGH SCHOOL
Street Address: HIGH SCHOOL STREET
City, State, Zip: MERIDEN, CT
Date Completed: 06/06/1984
Graduated: YES
Degree: HIGH SCHOOL DIPLOMA
Verified By: ENROLLMENT SERVICES,

Type of School: TRADE BUSINESS
School Name: COSMOTOLOGY SCHOOL
City, State, Zip: HARTFORD, CT
Date Completed: 04/26/1999
Graduated: YES
Degree: CERTIFICATE
Verified By: ANN, REGISTRAR

EMPLOYMENT VERIFICATION

Employer Name: XYZ COMPANY
Street Address: 2500 S HIGH ST
City, State, Zip: NEW HAVEN, CT 06510
Occupation / Position: CLIENT SERVICE REPRESENTATIVE
Provided Start Date: 05/27/2004
Provided End Date: PRESENT
Verified Start Date: 05/27/2004
Verified End Date: PRESENT
Verified By: MISSY, OFFICE MANAGER

Employer Name: ABC COMPANY
Street Address: 2500 HIGH STREET
City, State, Zip: BRIDGEPORT, CT 06610
Occupation / Position: ACCOUNT EXECUTIVE
Provided Start Date: 09/08/1986
Provided End Date: 10/26/1999
Verified Start Date: 02/25/1988
Verified End Date: 10/26/1999
Verified By: JOANNIE, HUMAN RESOURCES

Employer Name: ABC BEAUTY
Street Address: 1 BEECH ST
City, State, Zip: MERIDEN, CT 06450
Occupation / Position: HAIRDRESSER
Status: PART TIME
Provided Start Date: 11/01/1999

This Background report is based on information provided by sources SIR deems reliable. SIR will use its best efforts to provide reports containing accurate and reliable information but cannot guarantee the accuracy of the information contained herein. In no event shall SIR be liable for any claims arising from the use of the information contained in this report. This report should be

held in strict confidence.

Provided End Date: 05/01/2004
Verified Start Date: 11/01/1999
Verified End Date: PRESENT
Verified By: EMILY, OWNER

REFERENCE CHECK

Name: BILL JACKSON
Relationship: SUPERVISOR

Comment:

SPOKE WITH BILL JACKSON ON SEPTEMBER 30TH, 2005. HE IS THE DIRECTOR OF SALES AT ABC COMPANY AND WAS A DIRECT SUPERVISOR OF SUZANNE SAMPLE.

HISTORICAL

MR. JACKSON WORKED WITH THE APPLICANT FOR SIX YEARS AS HER DIRECT SUPERVISOR IN THE SALES DEPARTMENT. HE INDICATED THAT MS. SAMPLE WAS A SUCCESSFUL ACCOUNT EXECUTIVE IN COMPARISON TO HER PEERS. SHE IS ELIGIBLE FOR RE-HIRE.

MULTI-TASKING / ORGANIZATION

MR. JACKSON INDICATED THAT THE APPLICANT IS HIGHLY ORGANIZED AND PERFORMS WELL UNDER PRESSURE. HE POINTED OUT A SITUATION WHERE MS. SAMPLE HAD THREE COMPLEX BIDS DUE, ALL ON THE SAME DAY. SHE PUT IN THE EXTRA EFFORT TO GET THE WORK DONE AND WON ALL THREE COMPETITIVE BIDS. HE DID INDICATE THAT MS. SAMPLE CAN SOMETIMES GET SIDETRACKED WITH "BUSY WORK" AND LOSE A LITTLE FOCUS.

INTERPERSONAL SKILLS

MS. SAMPLE WAS HIGHLY RESPECTED BY HER CO-WORKERS AND MR JACKSON PORTRAYED HER AS AN ACTIVE TEAM PLAYER. HE DID SAY THAT SHE PROBABLY WOULDN'T MAKE A GOOD MANAGER BECAUSE SHE FORMS VERY CLOSE PERSONAL BONDS WITH HER CO-WORKERS AND MIGHT HAVE TROUBLE GIVING THE ORDERS.

WRITING / VERBAL SKILLS

ACCORDING TO MR. JACKSON, THE APPLICANT IS A GREAT PUBLIC SPEAKER WITH AN EXTENSIVE VOCABULARY. SHE HAS THE CONFIDENCE TO PRESENT TO LARGE GROUPS WITHOUT GETTING NERVOUS. HER WRITING SKILLS ARE PRONE TO SPELLING AND GRAMMAR MISTAKES AND REQUIRES FREQUENT PROOF-READING.

STRENGTHS & WEAKNESSES

MR. JACKSON INDICATED THAT MS. SAMPLE HAD NO GLARING WEAKNESSES, BUT COULD SOMETIMES "GRIPE A LITTLE TOO MUCH". "SHE IS A SKILLED AND RELIABLE SALESPERSON THAT ADAPTS TO CHANGE WELL".

RELIABILITY

MR. JACKSON INDICATED THAT MS. SAMPLE WAS VERY RELIABLE AT COMPLETING PROJECTS ON TIME AND WORKED WITH VERY LITTLE SUPERVISION. HE SAID THAT HE TRUSTED HER TO WORK INDEPENDENTLY.

PROFESSIONAL CREDENTIAL VERIFICATION

License Type: COSMETOLOGIST
License No.: CT1111
City, State, Zip: CT

Issue Date: 02/10/1995
Expiration Date: 02/10/2007
Verified By: CT DEPT OF LICENSING,
Comment:
THERE HAS BEEN NO DISCIPLINARY ACTION TAKEN ON THIS LICENSE.